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Department of Pesticide Regulation

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DRAFT TEMPLATE

_____ County
Pesticide Regulatory Program
2005/2006 Performance Evaluation Report

California Environmental Protection Agency
Department of Pesticide Regulation
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Date

Performance Evaluation of the ___(county)___ County Agricultural Commissioner Pesticide Use Enforcement Program

This report provides a performance evaluation of __(county)__ County Agricultural Commissioner's (CAC's) pesticide use enforcement (PUE) program for the fiscal year (or years) _____. The assessment evaluates the performance of goals identified in the CAC's enforcement work plan as well as the program's adherence to Department of Pesticide Regulation (DPR) standards as described in the Pesticide Use Enforcement Standards Compendium.

I. **Summary Report of Core Program Elements** (This section should identify the outcome of the assessment findings.)

    A) **Restricted Materials Permitting:**
        The restricted materials permitting program element was found to *(meet/not meet)* DPR standards and work plan goals.

    B) **Compliance Monitoring:**
        The compliance monitoring program element was found to *(meet/not meet)* DPR standards and work plan goals.

    C) **Enforcement Response:**
        The enforcement response program element was found to (*meet/not meet)* DPR standards and work plan goals.

Summary Statement:
This section should be a summary paragraph indicating whether the CAC's overall PUE program is currently effective or ineffective at delivering the local enforcement program of the state.
Examples:
- No deficiencies have been identified in the _____ CAC's pesticide use program and the program is currently effective.
- Although some deficiencies have been identified in specific program areas, the _____ CAC's pesticide use program is currently assessed as effective.
- Due to multiple deficiencies in program areas that are dependent on one another, the _____ CAC's PUE is currently assessed as ineffective.

II. Assessment of Core Program Effectiveness and Work Plan Goals
Briefly describe the results of the evaluation in the areas below. State whether the program sub-element was assessed as effective or ineffective. If the CAC has achieved significant improvements during the evaluation period, list or describe them. If this program sub-element has deficiencies, describe them and reference any supporting documents.

A) Restricted Materials Permitting:

   1) Permit Issuance
   2) Site Evaluation

B) Compliance Monitoring:

   1) Inspections
   2) Investigations

C) Enforcement Response:

III.   Recommended Corrective Actions
DPR and the _____ CAC have jointly identified the following corrective actions: Identify the corrective actions and list them in bulleted format by program area. Example:

Enforcement Response:
The CAC has had an inappropriate enforcement response for a number of violations identified in inspections and investigations as referenced above in the Assessment of Program Effectiveness and EWP Goals. This issue will be addressed by:
- Implementing a review process by the PUE Deputy of all inspections and investigations that identify violations.
- Reallocating resources to provide for the creation and distribution of decision reports and Notices of Proposed Action documents in a timely manner.
- Meeting with DPR monthly and reviewing all enforcement decisions.

Corrective Actions Previously Identified:
List any corrective actions identified on the previous performance evaluation report and describe the degree of progress or improvement that has been achieved.

IV.   Non-Core and Desirable Activities
Describe significant achievements, accomplishments or improvements made by the CAC in non-core programs. When appropriate explain how these activities have contributed to enhancing effectiveness of the county's PUE program. Examples of non-core programs include, but are not limited to:
   ➢ Outreach and Training
   ➢ Technological improvements and program analysis efforts
   ➢ Licensee Registration/Notification program
   ➢ Pesticide use reporting program
   ➢ Residual mill fund projects